

BOARD OF TRUSTEES  
**Regular Meeting Minutes**  
October 28, 2024

**Presiding Chairperson:** Harlan Holste, Chairman

**Secretary:** Rosalie Ross

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**Attendance:**

***Board Members present:***

Harlan Holste, Chairman  
Cedric Green at 5:36pm  
Rosalie Ross, Secretary  
Mike Braxmeyer, Treasurer  
Phil Studer  
Mike Mulligan

***Members absent:***

Matt Wolters, Vice Chairman  
Dan Fields  
Roger Philpott

***Guests:***

Harry Henderson, Anchor Consulting – via Teams  
until 5:50pm

***Administrative Team Staff Present:***

Gina Eastin, Regional Analyst  
Bethany Marintzer, Controller  
Heather Prideaux, Regional CFO  
Ryan Marvin, Support Services Director  
Tina Whisnant, Risk Manager – via Teams  
Allison Mulch, CCO  
Amie Powell, Chief Operations Officer  
Travis Daise, MD  
Gail Shepherd, HR Director  
Jeanette Filpi, Interim CEO – via Teams at 5:44pm  
Stephanie Klinge, Clinical Coordinator – via Teams  
Suzanna Koel, Foundation Director

***RCHC Staff Present:***

Bre McEwen, Executive Assistant

***Community Members Present:***

Karen Fikan

### **Call to Order:**

- Board Chairman, Harlan Holste, called the meeting to order at 5:31 p.m.
- Recognition of Special Guests and Announcements: Harry Henderson, Anchor Consulting and Karen Fikan.
- Mr. Studer moved, and Ms. Ross seconded to approve the agenda as presented. Motion carried 5-0.

### **Public Comment:**

- Harlan Holste asked if there were any public comment: None.

### **Consent Agenda:**

- Minutes from the September 23, 2024, regular meeting presented for approval.
- Reminder of the next regular scheduled board meeting date of Monday, November 25, 2024, at 5:30 pm.
- Ms. Ross moved, and Mr. Studer seconded to approve the Consent Agenda as presented. Motion carried 5-0.

### **Presentation**

- Harry Henderson with Anchor Consulting gave an update on the process. Just about finished with all of the interviews, waiting for one. Once completed, will put all the information together for presentation. Will then run through the 'red team' for review to make sure everything is in place and ready to present. Interviews have gone well, very frank. Have a couple basic conclusions: have equipment purchases that the government will be on board with, have facility updates to get on board with, and nursing / nursing training programs needed. Goal with USDA loan that has already been pursued would be able to get paid back quickly. Obtaining nursing candidates and retaining them has been a huge struggle. This company is working hard on this. Would like to try and expand on the eye clinic in the region. Have room to expand on the safety and security within the facility and community. Still looking at other opportunities for assisting with master planning and developing additional resources within the area. Expecting the report back within this week after the final interview. Simply put, there are a lot of federal dollars out there for this facility and RCHC is in a good position to receive this funding. Looking at three different types of funding: direct funding, loans, and congressional directed funding. There is also a new source out there that came about for emergency funding. This could be a good thing for emergency resources, emergency preparedness, emergency room, etc. Government is looking at a \$1B to \$160B relief bill. This is something for the facility to pursue. Company is currently looking at ways to limit the number of projects and areas for the hospital as there are many to choose from, which is good. Will bring back to the November board meeting.

### **Board Committee**

- Finance Committee: Not a particularly good month. First 6 weeks year-to-date revenue is up, which is good.
- By-Laws Committee:
- Building Committee: Met last week with Sandra, USDA rep, for a hand off to the Hays office. Hays office has been closed thus far. Met and reviewed and caught up to speed. All still looking good. No real update.

### **SLT Department Updates**

- COO/Clinics – Amie Powell, COO
  - Noted that Dr. Williams was out the entire month of September. Julie Juenemann, APRN started at the beginning of September as well as Dr. Nikta coming back. No questions at this time.
- CCO – Allison Mulch, CCO
  - Held steady this month across all departments. No questions at this time.
- HRD – Gail Shepherd, Human Resources Director
  - Turnover rate at 2.9%, which is very low. Trying a new recruitment strategy with a sign on bonus for nursing staff. Have students interested in signing a 2-year commitment with student loan repayments. Questions: How are we getting the word out for open positions? - Facebook, website, schools, reached out to PRN staff to see if they'd like to go full-time or part-time. – How many hours are considered full-time for our nursing staff? – 36 hours is full-time as they generally work 3, 12-hr shifts. Overtime is not reached until 40 hours.

- SSD- Ryan Marvin, Support Services Director
  - Water runoff project has been delayed due to staff sickness. Hoping to start in a couple weeks. Attending the county commissioner meeting on Thursday to give an update on this issue. – Replaced all the underground plumbing in the kitchen. Will work with contractors to get the flooring back in place. – Annual security assessment meeting was held a week ago. Will be getting a finalized report back soon. No questions at this time.

### **Marketing**

- Suzanna Koel gave an update on marketing. Have been pushing information on Care Credit. Still proving bags for the spook parade. RCHC Foundation approved loan repayment for an employee to get LPN license. Suzanna reviewed Jet Marketing’s quarterly report on social media presence. No questions at this time.

### **Financials**

- Days liquid cash on hand: 285
- Heather Prideaux presented the September 2024 financials. Financials in the packet have been reformatted to help read and follow better. Had a delay in Athena billing. This has been fixed but still affected the September financials. Sitting 11% higher in net patient revenue compared to last year. Net income for the month is \$31,296. Auditors are planning to present to the board in either December or January. Question raised on what is the difference on the per date rate between swing bed and acute care? Acute care is \$3,619 swing bed is \$3,390 per day. RCHC is up 44% year-to-date compared to last year for swing bed. That is excellent.
- Reviewed Days Cash on Hand graph and new Operating Expense by Department graph.
- Average Daily Expense: \$27,114.93 for the month of September.

### **Medical Executive Report**

- The Medical Executive Committee Report was presented by Travis Daise, MD. Also included were the October policies and procedures / QAPI meeting minutes. Approved 23 procedures. Very encouraging to see all the numbers grow across the hospital.
- The Committee recommends mentioned providers for approval. Motion to approve Medical Executive Committee Report with procedures by Ms. Ross and Mr. Green seconded. Motion carried 6-0.

### **Common Spirit Report**

- None.

### **Administrative Reports:**

- Allison Mulch, CCO, submitted a quote from Brown’s Medical Imaging for new radiology room in the amount of \$28,000. Motion to approve the quote as submitted by Mr. Braxmeyer, seconded by Mr. Green. Motion carried 6-0.
- Allison Mulch, CCO, submitted a service contract from Millpore Sigma for BioMedical Service Plan in the amount of \$8,325.40 for one year. This used to be included with the Siemens contract, but recently separated. This purifies the water in the lab chemistry analyzer. Without this, the whole machine would have to be shut down. This will come with maintenance and supplies. Motion to approve the contract as submitted by Mr. Braxmeyer, seconded by Mr. Green. Motion carried 6-0.
- Interim CEO’s, Jeanette Filpi, contract ends November 20, 2024. Contract amendment for an extension of services brought to the board. This just extends the original contract an additional 4 months. This includes language for exit should a permanent CEO be found in the meantime. Motion to approve the contract amendment as submitted by Mr. Green, seconded by Ms. Ross. Motion carried 6-0.

### **Interim CEO Report:**

- CEO recruitment update: over 75 applicants for the position. CommonSpirit HR has weeded through these to push to Josh Neff. Josh will then do a phone interview to weed them down some more and then push to the CEO Search Committee of the boards.
- Signing authority update: Still with Common Spirit legal. No update.

- Working closely with CommonSpirit on specialty providers. Looking to build specialty outreach opportunities as well as marketing these. Have an accepted offer of a Business Development Liaison position. This will help push everything internally. Will be handing out an updated Board Governance Manual at the next meeting. It's been a few years since this was updated. Open to suggestions after board has a chance to review.

**Chairperson Report:**

- Would like to remind everyone to vote. We have board members up for election.

**Other New Business:**

- None.

**Executive Session**

- None.

**Adjournment:**

- There being no further business to come before the board, the meeting adjourned at 6:34pm

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Rosalie Ross, Secretary

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Bre McEwen, Recording Secretary